

## Pecos-Barstow-Toyah Independent School District Teacher Performance Criteria For Contract Renewal

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
 Position \_\_\_\_\_ School/Location \_\_\_\_\_  
 Evaluator \_\_\_\_\_ Date \_\_\_\_\_  
 Appraisal Period: From \_\_\_\_\_ To \_\_\_\_\_

### Directions

The criteria below are local performance expectations of teachers that are in addition to the performance criteria specified in the Professional Development for Appraisal System. These criteria will be considered in contract renewal for teachers. The teacher's supervisor should evaluate each of the following criteria according to the guidelines below. Each area of deficiency should be supported by written comments. Supplemental documentation describing the nature of the problem is attached.

### RATING SCALE

- 1 Below Expectations
- 2 Meets Expectations
- 3 Exceeds Expectations

| Performance Criteria  | Comments |
|---|----------|
| _____ 1. <b>Professional Relationships</b><br>The teacher maintains positive and effective working relationships with colleagues, parents, community, and the students. | 1.       |
| _____ 2. <b>Supervisory Relationships</b><br>The teacher work cooperatively and complies with directive and instructions from supervisors.                              | 2.       |
| _____ 3. <b>Punctuality</b><br>The teacher is prompt in the attendance to class periods and other assigned duties.  | 3.       |

| Performance Criteria   | Comments |
|--|----------|
| <p>_____ 4. <b>Attendance</b><br/>The teacher has good attendance and when absent complies with the notification procedures and provides adequate preparation for substitutes.</p> | 4.       |
| <p>_____ 5. <b>Professional Conduct</b><br/>The teacher meets all the district's standards of professional conduct.</p>  | 5.       |
| <p>_____ 6. <b>Extracurricular Duties</b><br/>The teacher provides appropriate supervision and instruction for assigned extracurricular activities.</p>                            | 6.       |
| <p>_____ 7. <b>Student Progress</b><br/>The teacher's students demonstrate academic progress.</p>  | 7.       |
| <p>_____ 8. <b>Representation of Information</b><br/>All reports/grades were completed accurately and on time.</p>   | 8.       |
| <p>_____ 9. <b>Policies</b><br/>All district policies were followed.</p>   | 9.       |

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**RECOMMENDATION**

Renewal of Contract

Nonrenewal of Contract

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date